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STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

OPEN COMPETITIVE
Unclassified Position Announcement
Health and Human Services Division

POSITION TITLE: Deputy Attorney General

DUTY STATION: Carson City or Las Vegas, Nevada

SALARY: Employee/Employer Paid = \$80,638.56 - \$107,676.00
Employer Paid = \$70,344.72 - \$93,938.00

POSITION STATUS: Exempt (FLSA); serves at the will of the Attorney General; employment with the Attorney General's office is contingent upon completion of NCIC/NCJIS, and a fingerprint criminal history check. The 2020 special session of the Legislature has mandated one furlough day per month from January 2021 to June 2021 due to the State of Nevada's budget cuts due to the COVID-19 pandemic.

POSITION SUMMARY: This Deputy Attorney General position will represent the Division of Public and Behavioral Health. This position advises the client on regulatory and licensing issues affecting all aspects of public health. This position also assists in drafting regulations, representation at administrative hearings and litigation. This position may represent other agencies within the Department of Health and Human Services as needed.

POSITION CHARACTERISTICS: The person chosen for this position will have excellent legal research and writing skills, a fully developed public speaking ability, knowledge of the state and federal laws and regulations governing public health as well as the open meeting law. Representation includes regulation development, administrative hearings, litigation and appellate work. The deputy must be willing and able to work collaboratively with other deputies.

QUALIFICATIONS

KNOWLEDGE REQUIRED: The position requires a willingness to develop knowledge of substantive law pertaining to Health and Human Services agencies, as well as civil procedure and evidence in state and federal courts, at

the trial and appellate levels. Knowledge of contracting requirements, Open Meeting Law, powers and duties of the State Attorney General, legislative process, and ethics is required. Computer usage skill for research, document preparation and timekeeping are required.

SKILLS REQUIRED:

Applicants must possess skill in effective written and verbal communication; presentation of administrative and judicial cases; effective appellate advocacy; analysis of complex legal problems as well as the ability to apply legal principles to resolve problems and issues. Applicants must be highly professional, well-organized, self-motivated, and able to manage their time. Applicants must have strong interpersonal and people skills and be able to effectively handle a wide range of diverse personalities, attitudes and styles.

PHYSICAL DEMANDS:

This position requires mobility to work in a typical office setting and use standard office equipment, including computers. It requires travel to client offices and courts in various parts of Nevada. It also requires vision to read printed materials and a computer screen; and hearing and speech to communicate in a clear and understandable manner, and to hear and respond to communications. Accommodations may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodations.

EDUCATION AND EXPERIENCE:

Applicants must possess a certificate of admission to the Bar of the State of Nevada and be eligible to practice law before the courts of the State of Nevada and the federal district and appellate courts.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The appointee may be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

INTERESTED APPLICANTS should send their letter of interest (to include how you heard about this position, if by website, please identify website), resume and writing sample by way of e-mail, fax or regular mail to:

Chief Deputy Attorney General Julie A. Slabaugh
100 N. Carson St.
Carson City, NV 89701
FAX: (775) 684-1145
jslabaugh@ag.nv.gov

Please submit the foregoing no later than close of business on **Friday, September, 25, 2020.**

The State of Nevada is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its employees and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.